

REGISTRATION FORM

Preschool Part Day Programs



First "official" day of part day preschool is 9/8/2015
We do have year-round programs.

Participant's Name: _____

Please read carefully, checking age requirements/days/times of classes and read program descriptions in this packet. **All registration is first come, first served.** Thank you! **FULL DAY RATES-NEXT PAGE.**

We do not assume registration into the next class for currently enrolled students.

PROGRAMS FOR Youngest age 15 months - TWOS (2.5-HOUR CLASS)

CLASS	DAY(S)	TIME	AGE	PRICE	✓ CHOICE
2-days AM	T/TH or M/W	9:00-11:30	15 mo-2 yrs	\$240/mo	<input type="checkbox"/>
3-days AM	M & W & F	9:00-11:30	15 mo-2 yrs	\$354/mo	<input type="checkbox"/>
5-days	M - F	9:00-11:30	15 mo-2 yrs	\$540/mo	<input type="checkbox"/>
Extended Day-LUNCH ONLY	M T W TH F	11:30-12:15 LUNCH ONLY	15 mo-2 yrs	\$5 & 10/day*	<input type="checkbox"/> circle day(s)
Extended Day-TO 3:00	M T W TH F	11:30- 3:00 LUNCH PLUS	15 mo-2 yrs	\$20 & 27/day*	<input type="checkbox"/> circle day(s)

PROGRAMS FOR STUDENTS **THREE ON/BEFORE 2/1/16** (Twos Plus-Three) 2.5-HOUR CLASS

CLASS	DAY(S)	TIME	AGE	PRICE	✓ CHOICE
2-days AM	T & TH	9:00-11:30	3 on/before 2/1/16	\$224/mo	<input type="checkbox"/>
3-days AM	M & W & F	9:00-11:30	3 on/before 2/1/16	\$330/mo	<input type="checkbox"/>
5-days	M - F	9:00-11:30	3 on/before 2/1/16	\$500/mo	<input type="checkbox"/>
Extended Day-LUNCH ONLY	M T W TH F	11:30-12:15 LUNCH ONLY	3 on/before 2/1/16	\$5 & 10/day*	<input type="checkbox"/> circle day(s)
Extended Day-TO 3:00	M T W TH F	11:30- 3:00 LUNCH PLUS	3 on/before 2/1/16	\$20 & 27/day*	<input type="checkbox"/> circle day(s)

PROGRAMS FOR STUDENTS **FOUR ON/BEFORE 2/1/16** (Threes Plus-PreK) 3-HOUR CLASS

CLASS	DAY(S)	TIME	AGE	PRICE	✓ CHOICE
3-day AM	M & W & F	8:45-11:45	4 on/before 2/1/16	\$280/mo	<input type="checkbox"/>
4-day AM	M - TH	8:45-11:45	4 on/before 2/1/16	\$377/mo	<input type="checkbox"/>
5-day AM	M - F	8:45-11:45	4 on/before 2/1/16	\$472/mo	<input type="checkbox"/>
Extended Day-LUNCH ONLY	M T W TH F	11:30-12:15 LUNCH ONLY	4 on/before 2/1/16	\$5 & 10/day*	<input type="checkbox"/> circle day(s)
Extended Day-TO 3:30	M T W TH F	11:30- 3:30 LUNCH PLUS	4 on/before 2/1/16	\$25 & 32/day*	<input type="checkbox"/> circle day(s)
3, 4 or 5 PM days	2-5 PM days	12:30-3:30	3s & 4s	\$280/365/465	<input type="checkbox"/>

BEGINDERGARTEN PROGRAMS FOR STUDENTS **FIVE ON/BEFORE 2/1/16** (except PM class) (Fours Plus-Six) 3-HOUR CLASS

CLASS	DAY(S)	TIME	AGE	PRICE	✓ CHOICE
4-day AM	M - TH	8:45-11:45	Ent K Sept. 2016	\$377/mo	<input type="checkbox"/>
5-day AM	M - F	8:45-11:45	Ent K Sept. 2016	\$472/mo	<input type="checkbox"/>
Extended Day-LUNCH ONLY	M T W TH F	11:30-12:15 LUNCH ONLY	Ent K Sept. 2016	\$5 & 10/day*	<input type="checkbox"/> circle day(s)
Extended Day-TO 3:30	M T W TH F	11:30- 3:30 LUNCH PLUS	Ent K Sept. 2016	\$25 & 32/day*	<input type="checkbox"/> circle day(s)
Beginnergarten PM	3-5 PM days	12:30-3:30	Ent K Sept. 2016	\$280/365/465	<input type="checkbox"/>

* Drop-in only rate is higher. Consistent weekly registered attendance is the lower rate.

REGISTRATION FORM

Preschool Full Day Programs



Full time hours: 7:00-6:00; see days closed schedule attached

Participant's Name: _____

Please read carefully, checking age requirements/days/times of classes and read program descriptions in this packet. **All registration is first come, first served.**

All full time students are part of an AM 2.5-3 hour preschool class.
Less than 5 full days a week divide for daily rate (e.g. \$300/week; \$60/day).

PROGRAMS FOR Students **TWO BY 2/1/15** (youngest age 15 months)

CLASS	DAY(S)	TIME	AGE	PRICE	<input checked="" type="checkbox"/> YOUR CHOICE
15 months- young TWOs	M - F	7:00-6:00 (5 Days)	15 mo-2*	\$300/week	<input type="checkbox"/>

PROGRAMS FOR STUDENTS **THREE BY 2/1/15** (Twos Plus-Three)

CLASS	DAY(S)	TIME	AGE	PRICE	<input checked="" type="checkbox"/> YOUR CHOICE
THREE on/before 2/1/15	M - F	7:00-6:00 (5 Days)	3 by 2/1/16	\$285/week	<input type="checkbox"/>

PROGRAMS FOR STUDENTS **FOUR BY 2/1/15** (Threes Plus-PreK)

CLASS	DAY(S)	TIME	AGE	PRICE	<input checked="" type="checkbox"/> YOUR CHOICE
FOUR on/before 2/1/15	M - F	7:00-6:00 (5 Days)	4 by 2/1/16	\$250/week	<input type="checkbox"/>

BEGINNERS GARTEN PROGRAMS FOR STUDENTS **FIVE BY 2/1/15** (Fours Plus-Six)

CLASS	DAY(S)	TIME	AGE	PRICE	<input checked="" type="checkbox"/> YOUR CHOICE
FIVE on/before 2/1/15	M - F	7:00-6:00 (5 Days)	Ent K Sept. 2016	\$225/week	<input type="checkbox"/>

BEFORE/AFTER/HOLIDAY CARE PROGRAMS FOR 15 months-School Age

CLASS	DAY(S)	TIME	AGE	PRICE	<input checked="" type="checkbox"/> YOUR CHOICE
Before School Daily AM	M - F	7:00 - start (5 days)	15 mo-school age	\$45/week	<input type="checkbox"/>
After School Daily PM	M - F	3:15 - 6:00 (5 days)	15 mo-school age	\$50/week	<input type="checkbox"/>

* Students are moved during the school year to the next classroom as social/emotional/academic and/or age permits.

Napping: If your student is not a napper they will have a 30 minute quiet time after lunch followed by an afternoon preschool program.

CONNECTIONS PROGRAMS FOR **3-6 YEARS**

This **inclusive** option is designed to meet the needs of children with varying learning or physical challenges both part and full day. Students are in one of our classrooms based on age and/or cognitive development. A meeting with a team leader is mandatory prior to classroom placement. Pricing varies based on hours/days care is needed. We also offer Learning Partners for an additional fee to assist your student in their daily academic, social and physical need. Call for more part day or full day option details.

REGISTRATION FORM



2015-16

Registration forms AND credit/debit card must be submitted with the Registration Form/fee.

See attached LIMITED DAYS CLOSED schedule

DATE RECEIVED: _____

Participant's Name: _____ DOB: ___/___/___ Present Age: ___ Sex: M / F

Does your child have any developmental/medical needs/allergies? _____

Parent/Guardian Name(s): _____ Home Phone: _____

Address: _____ City: _____ Zip: _____

Email required: _____ Cell Phone: _____

Email (caregiver) _____ Email (caregiver) _____



PAYMENT OPTIONS TO HOLD YOUR SPOT

\$75 non-refundable registration fee for the first student and \$60 for each additional student same family/same household.

Tuition is paid monthly for part-time students; weekly for full-time students.

- Check Attached (Check # _____). \$_____ Make payable to Kids Connection, Inc.
- Cash Payment at Center (Amount Received \$_____/Date_____)
- Credit/Debit card payment to be processed for REGISTRATION FEE at time of registration **and** monthly or bi-weekly fees unless we are notified of a different form of payment.

Card # _____ - _____ - _____ - _____ Expiration Date: MM/YY _____

Name on card: _____ Zip Code: _____

Three Digit Security Code On Back Of Credit Card _____

Authorized Signature _____

NOTE: Incomplete credit card information or credit card denials will not be processed and will be returned to sender. \$30 fee for returned checks.

Do not forget/reminders!

- ✓ I have checked the requested programs for each participant.
- ✓ I have enclosed the \$75 non-refundable registration fee (\$60 per each additional student/same household).
- ✓ I have or will submit/update all required registration forms. See the office for a forms packet. **It is your responsibility to make sure all forms are complete and up-to-date or admittance on the first day of school will be denied. No refunds for missed days due to incomplete documentation. It is also your responsibility to keep the registration information up-to-date throughout the school year.**
- ✓ I understand the payment and fees required to maintain registration in Kids Connection, Inc. preschool programs.
- ✓ I understand a two week notice when canceling must be given or two weeks will be charged.
- ✓ **Email address** must be submitted to Kids Connection. Most documents are sent home via email; be sure to include a nanny, babysitter, caretaker that may also benefit from newsletters, directors notes, etc.

I (parent/guardian) understand the information regarding the REGISTRATION/FEE DETAILS. I am signing this form with the understanding of my obligations of payment and registration materials submission.

Child(ren) name(s) _____

Parent/guardian name _____



Please sign

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Year-round
FULL DAY
preschool
programs



FIRST DAY OF
PART DAY
PRESCHOOL:
9/8/2015

PROGRAM DESCRIPTIONS

Kids Connection, Inc. early learning center provides quality part day, extended day and full day preschool programs for children with all learning and physical abilities.

15 months-Twos The daily program for our young toddlers provides experiences that promote the individual child's growth and well-being in the development of gross and fine motor skills, sensory learning, language, cognition and positive self-concept. Toddler lesson plans are designed with the individual developmental goals of the children in the classroom. Since our little learners do not have full verbal abilities to tell you about their day, each child has a journal for parents and teachers to write in to include daily care, as well as anecdotal notes that are individualized to their accomplishments. Students in this class are moved during the school year to the next classroom as social/emotional/academic and/or age permits. Max 15 per class.

THREE on/before 2/1/16 (Twos Plus-Three) This very busy age group is treated to an educationally-based social environment. Open play, fine motor development, story times, sensory activities, learning centers, creative art projects, large muscle and music movement as well as a snack fill the busy 2.5-hour program. Toilet reinforcement provided; however proper undergarments are required until toilet training is complete. Our extended and full day options allow for students to enjoy lunch, nap and embark on additional learning centers throughout the afternoon. Max 16-20 per class.

FOUR on/before 2/1/16 (Threes Plus-PreK) Our students will work on letters, colors, numbers, name recognition, fine motor skills, science exploration, creative art projects, circle times, large muscle/music movement, math concepts (patterning/sorting/number recognition), individual class responsibilities, open play and more to be ready for our Beginndergarten program OR kindergarten. Students work on letters (sounds/formation) with *Jolly Phonics*. Toilet reinforcement provided. Our extended and full day options allow for students to enjoy lunch, nap and embark on additional learning centers throughout the afternoon. Max 20 per class.

BEGINDERGARTEN: Going to Kindergarten Sept 2016 "Beginndergarten" (Fours Plus-Six) In this program students are prepared for kindergarten by extensive writing/fine motor skills, circle times, mathematics, letters (sounds/formation) with *Jolly Phonics*, numbers, patterning, science exploration, sensory activities, creative art projects, individual class responsibilities, large muscle/music movement, open play and more. As the year progresses students will be introduced to guided reading activities and more extensive introductions to math concepts, such as money. *Beginndergarten* is the "beginning" of your 5-year olds kindergarten experience. We also have a Friday/1-day option for those students that need additional kindergarten enrichment. Max 20 per class.

CONNECTIONS: This *inclusive* option for ages 3-6 is designed to meet the needs of children with varying learning or physical challenges both part and full day. Students are in one of our classrooms based on age and/or cognitive development. A meeting with a team leader is mandatory prior to classroom placement. Pricing varies based on hours/days care is needed. We also offer Learning Partners for an additional fee to assist your student in their daily academic, social and physical need. Call for more part day or full day option details.

EXTENDED DAY: Our AM preschool students can attend our hot lunch, rest time, center time and gym time extended day program OR just stay for lunch. Our PM preschool students can come early to enjoy a hot lunch prior to attending their 2.5-3.0 hours preschool PM class. Both options are flexible in that you can pick your day(s) you want your child to attend. Enroll weekly for a discounted rate. **At least 24-hours' notice must be given in order to accommodate the hot lunch and additional staffing requirements.**

FULL DAY PRESCHOOL: Our students enjoy breakfast, free choice, 2.5-3.0 hours of structured daily learning in the am, lunch, nap/rest time, large muscle outdoors or in our gym, afternoon centers and snack. Our early learning center is focused on preparing your child for kindergarten. Napping: If your student is not a napper they will have a 30 minute quiet time after lunch followed by an afternoon preschool program.



Fill out the Registration forms; submit to Kids Connection to hold your spot.

Enrollment is on a first come, first served basis.

We do not assume registration into the next class for currently enrolled students.

- 1) Submit the Registration form with a \$75 non-refundable registration fee for the first student and \$60 for each additional student same family/same household. The fee will hold the spot but will not be applied toward your tuition. **You will not be registered into a class without the payment of registration fee.** *If you cancel it is not refundable.* VISA/MasterCard/Discover/AMEX cards and debit cards are accepted.
- 2) Ask for a complete registration kit while at Kids Connection or one can be mailed. Documents in the kit must be completed prior to preschool start date. Kids Connection, Inc. is licensed by DCFS and the documentation is required prior to program entrance. *No refunds for days missed if you fail to submit proper documentation on or before the first day of preschool.*
- 3) If you are a returning family, it is your responsibility to make sure all information on the registration for is up-to-date (including pick-up information, medical contacts, email addresses and credit card details).

Preschool: There is a 10% monthly discount for each *additional* family member (lesser fee(s)) for multiple family members attending preschool only. **PM classes excluded** from discount due to PM savings pricing.



TUITION

Preschool and school age supplies, snacks, on-site field trips, on-site librarian visits are all included in the monthly fee. Please provide diapers. All other supplies provided unless your child has allergy to wipes we ask you provide the specific brand of wipes required.

Tots diapers, bottles must be supplied by the family. Wipes and other supplies provided by the center. If your child has an allergy to wipes we ask you provide the specific brand of wipes required.

State mandated Vision/Hearing Screenings for Threes, Fours, Fives classes will be held during each school year. Additional fee will be required for this mandatory screening process (fee usually does not exceed \$15).

Snacks are provided for all our students; however if you child requires a special diet we ask for a letter from your physician and that you consult with the office manager to see if our snacks are safe. You may be asked to supply special snacks for your child.

Part Day/Extended Day Tuition All tuition must be paid by the 25th of each month for the following month. Tuition received after the 1st of the month will receive a late payment fee of \$25. Visa/MasterCard/Discover/American Express/Debit are forms of payment. Other payment options must be discussed with management.

All part day fees are prorated.

Kids Connection, Inc. reserves the right to cancel your registration if you do not provide proper documentation required for enrollment or do not pay in a timely manner for programs registered.

Part Day Preschoolers reduction in monthly tuition during the school year is not given for vacation, illness or extended time-off, unless medically related and a doctor's note is given. Part day preschoolers follow the D303 inclement weather closing days with 2 days built in and any make-up days completed after Memorial Day.

Full day preschoolers are given 5 vacation days per 12 months, and not charged for days Kids Connection is closed (excluding inclement weather days). It is the responsibility of the family to ask for vacation days to be applied to your billing. Full day preschool students will be advised on inclement weather days closed per occurrence. Full day preschoolers attend M-F weekly.

Please contact Kids Connection, Inc. staff if you should have any questions regarding fees/payments.



2015-2016 Holiday and Closing Schedule

2015

Thursday, January 1st Holiday Break

Friday, January 2nd Holiday Break

Monday, January 19th M.L. King's Birthday

Monday, February 16th Presidents Day

Friday, April 3rd Good Friday

Monday, May 25th Memorial Day

July 4th Break: 7/2, 7/3

Monday, September 7th Labor Day

Thursday, November 26th Thanksgiving

Friday, November 27th Post Thanksgiving

Thursday, December 24th Holiday Break

Friday, December 25th Holiday Break

Monday, December 28th SCHOOL IN SESSION

Tuesday, December 29th SCHOOL IN SESSION

Wednesday, December 30th SCHOOL IN SESSION

Wednesday, December 31st Holiday Break

2016

Friday, January 1st Holiday Break

Monday, January 18th M.L. King's Birthday (OPEN for FULL TIME working families)

Monday, February 15th Presidents Day (OPEN for FULL TIME working families)

Friday, March 25th Good Friday

Monday, May 30th Memorial Day

State mandated Vision and Hearing Screening (completed on-site for a minimal fee; required by the state of Illinois). Your students date will be provided at the start of the school year.

Kids Connection, Inc. reserves the right to make changes to this schedule with advanced warning to our families.